



The Te Mata Park Trust Board

(under Deed of Trust, 1927)

Policy: Unmanned Aircraft in Te Mata Park

Purpose:

This document outlines the Code of Conduct for flying unmanned aircraft within the boundaries of Te Mata Park. It also serves as the Application Form for those seeking consent to fly in the Park. This is to ensure that safety is of paramount consideration, as well as the overall satisfaction of other Park Users.

Definitions:

Unmanned aircraft includes drones, unmanned aerial vehicles (UAV), unmanned aerial systems (UAS) and remotely piloted aircraft. This includes powered and non-powered (free flight) aircraft.

Background:

The Civil Aviation Authority (CAA) regulates civil aviation in New Zealand, and sets the rules around unmanned aircraft. All unmanned aircraft operations, regardless of size, weight, or performance of the aircraft, are required to operate in compliance with the CAA rules, as defined in CAA Rule Part 101 (all operators), and CAA Rule Part 102 (higher risk operations). Further guidelines are provided in the document, that are specific to Te Mata Park.

Policy Statement:

It is not permitted to fly unmanned aircraft in Te Mata Park, unless consent is received from the Park Board of Trustees.

How to Apply for Consent:

Applicants who wish to fly unmanned aircraft in Te Mata Park must read the following guidelines, and fill in the application form below. This form must be fully completed and sent to the Manager at info@tematapark.co.nz. A response will be emailed to the applicant within 3 working days of receipt of application.

You must apply for consent for commercial AND non-commercial/hobby purposes.

Code of Conduct:

Pilots must comply with ALL rules under the Civil Aviation Authority of NZ Part 101. All information can be found at www.airshare.co.nz. Te Mata Park has further restrictions, as per below.

- Must receive consent (verbal is acceptable) from any individual who is located beneath the flying aircraft, regardless of whether or not they are being filmed (complying with the Office of the Privacy Commissioner guidance on preserving people's privacy).
- Must not operate in a manner that is hazardous to people or property, or in a manner that recklessly creates public alarm or nuisance. The presence of unmanned aircraft can impinge on the quiet enjoyment of our Park by other visitors.
- Must never permit an article to fall from the aircraft, e.g. a parachute.
- The pilot may only fly if they are satisfied that they can do so safely, and are not encumbered by other factors, e.g. lack of visibility, poor eyesight, affects of alcohol, etc.
- It is the responsibility of the pilot to ensure that you must be able to see the unmanned aircraft with your own eyes (without binoculars, without a video downlink, etc) at all times.
- Not permitted to fly immediately above Peak House / Cafe.
- Not permitted to fly above and across Te Mata Peak Road unless a Traffic Management Plan has been submitted, in accordance with the Code of Practice for Temporary Traffic Management.
- Only permitted to fly during daytime hours, when visibility is good.
- Must not operate immediately above the Car Parks at the Gates, Tauroa Road, Saddle or Summit.
- No flying unmanned aircraft whilst paragliders, hang gliders or other manned aircraft are being used in Te Mata Park airspace.
- Must not fly within 10 metres of adjoining neighbour's land (unless with prior approval).
- Must not fly within 50 metres of livestock, or sensitive habitats such as wetlands, and must cease operations if surprising or alarming livestock.
- The launching and landing of the aircraft must be done in a safe environment, away from people, traffic and livestock. You must maintain a distance of 30m away from people when landing and launching.

- If filming an event with a drone (e.g. wedding in the Redwoods), you must have approval of the event managers. Do not fly within 100 metres of an event that you are not associated with.
- The pilot must cease operations immediately if requested by an employee or Trustee of Te Mata Park.
- If you have an accident with the unmanned aircraft, and people or property have been affected, please contact the Park management as soon as possible on 0279 456 970. You must also report the accident to the CAA. Note that the owner /operator of the aircraft may be liable to pay compensation for any loss or injury suffered. We recommend that you have insurance to cover any accident that may occur when you are flying the unmanned aircraft in the Park.
- If using a drone for the purpose of filming or photography, Te Mata Park Trust are entitled to request a copy of the footage, unless filming for commercial clients who have exclusive access to the footage.
- If you feel that a CAA rule has been breached, please contact the CAA on isi@caa.govt.nz or phone 0508 4SAFETY

Request to operate Unmanned Aircraft in Te Mata Park

APPLICANT DETAILS

Full Name: _____ **Age:** _____

Address: _____

Are you operating the unmanned aircraft for commercial purposes? Yes / No

Organisation: _____ **Position:** _____

Mobile: _____ **Landline:** _____

Email Address: _____

Identify Type of Unmanned Aircraft (UAV (drone), helicopter, fixed-wing or glider):

Flight date and time: _____

Launch location: _____

Purpose for Flying: _____

Other relevant information: _____

- Yes I have read and understand the Code of Conduct.
- Yes I understand that I am not permitted to fly unmanned aircraft unless I receive written approval from the Park Board of Trustees.
- I understand that I will receive notification of the outcome of my application within 3 working days of sending this form.

Signature: _____ **Date:** _____

Please email this completed form to info@tematapark.co.nz
If you have any queries, please contact Emma on 0279 456 970. Thank you.